



**Colleague and
Microsoft Business
Cloud Solutions**
Packages and
Pricing

Colleague



Content

Click on a section

> Colleague Subscription only	03
> With Microsoft Business Premium Plan	04
> With Microsoft Enterprise E3 Plan	05
> With Microsoft Enterprise E5 Plan	07
> Agile Implementation + Consultancy Projects	08
> Skype for Business, Phone System, Audio Conferencing and Calling	09
> Microsoft 365 Security Add-ons and Services	10
> Contact	11

Colleague Subscription only

Hosted with Microsoft Azure and integrated with Microsoft 365, Colleague is the productivity CRM at the heart of your recruitment business.

For businesses who already have Microsoft 365 licenses, Colleague only subscriptions are available. Discounted Colleague + Microsoft 365 bundle prices are also available for those who register Colleague Software as their transacting partner of record for Microsoft.

Colleague Subscriptions can be purchased on a monthly or annual basis per user. All subscriptions include user and technical support by phone and email, from 8am until 6pm, UK Time.

Colleague includes Textkernel Extract CV parsing technology. We have a fair usage policy in place for Textkernel. This means that an allocation of 1000 documents / CVs per user per year can be processed without charge. This is spread across the whole organisation. Any documents processed thereafter are charged at 10p per Document / CV.

Microsoft Azure Hosting

With Colleague your database and CVs are hosted in encrypted Microsoft Azure storage - which we have chosen for its reliability, speed and security.

This includes database data as well as CV document storage, which is separate to any standard Microsoft 365 file storage.

Microsoft Azure hosting costs are on a per site basis. You will only pay for what you consume.

Our Colleague Microsoft Azure hosting services include:

- Microsoft Azure SQL Database
- Microsoft Azure Storage
- Microsoft Azure Bandwidth
- Microsoft Azure Backup
- Microsoft Azure SQL Data Warehouse

Colleague Subscription Only:

Annual Subscription	£70 per user / month
Monthly Subscription	£75 per user / month

+ Microsoft Azure Hosting - POA per site / month

Microsoft Azure

+ Textkernel Extract CV Parser, including 1000 documents / CVs per user per year, thereafter 10p per CV

textkernel

Please ask our Sales team for an estimate

Colleague o Subscription with Microsoft 365 Business **Premium Plan**

Best for businesses that need business email, Office applications, and other business services.

- Business-class email hosting with 50 GB mailbox.
- Custom email domain addresses (name@yourcompany.com).
- Desktop versions of Office applications: Outlook, Word, Excel, PowerPoint, OneNote, plus Access and Publisher for PC only.
- One license covers 5 PCs or Macs, 5 phones, and 5 tablets per user.
- OneDrive for Business gives each user 1 TB of personal cloud storage that can be accessed from anywhere. Easily share documents with others inside and outside your organization and control who can see and edit each file.
- Storage is limited to 1 TB per organisation plus 10 GB per license.

- Use SharePoint to inform and engage with a company-wide intranet, and connect teams to content, expertise and processes with team sites.
- Host unlimited HD video conferencing meetings for up to 250 people with Skype for Business.
- Chat-base workspace to connect your staff with Microsoft teams.
- Build automated workflows between apps and services to get notifications, synchronise files, collect data and more with Microsoft Flow – no coding required.
- Quickly build and publish custom business apps for web and mobile with PowerApps.
- With Sway you can easily create engaging, interactive web-based reports, presentations, newsletters, trainings and more—right from your phone, tablet or browser.
- Maximum number of users: 300

[> Find out more](#)

Office web, desktop, tablet and mobile applications:



Services included (available online, on desktop, tablet and mobile):



Colleague Subscription Packages:

Annual Package	£79 per user / month
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Monthly Package	£86 per user / month
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+ Microsoft Azure Hosting - POA per site / month

+ Textkernel Extract CV Parser, including 1000 documents / CVs per user per year, thereafter 10p per CV

Microsoft 365 Business Premium Plan Only

Annual Commitment	£9.40 per user / month
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Monthly Commitment	£11.30 per user / month
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Listed prices and functionality associated with each Microsoft 365 Plan are published by Microsoft and are subject to change. Purchasing Microsoft application licenses through Colleague Software constitutes agreement to Microsoft's Standard Terms and Colleague's Standard Software Licence for the licence(s) ordered. The terms of the Licence may be accessed at www.microsoft.com/licensing and at www.colleaguesoftware.com/terms.asp

Colleague o Subscription with Microsoft 365 **Enterprise E3** Plan

Business services: email, file storage and sharing, Office applications, meetings and IM, plus security and compliance tools such as legal hold, data loss prevention and more.

- Each user gets 50 GB of mailbox storage and can send messages up to 150 MB in size
- Custom email domain addresses (name@yourcompany.com).
- Desktop versions of Office applications: Outlook, Word, Excel, PowerPoint, OneNote, plus Access and Publisher for PC only.
- One license covers 5 PCs or Macs, 5 phones, and 5 tablets per user.
- OneDrive for Business gives each user 1 TB of personal cloud storage that can be accessed from anywhere and that syncs with their PC/ Mac for offline access. Easily share documents with others inside and outside your organisation and control who can see and edit each file.
- Inform and engage with a company-wide intranet and team sites with SharePoint.
- Host unlimited HD video conferencing meetings with up to 250 people with Skype for Business

- Host meetings for up to 10,000 people with Skype Meeting Broadcast
- Chat-based workspace to connect your teams with Microsoft Teams
- Create, manage, and share videos securely across your organisation. Microsoft Stream makes it easy for everyone to collaborate with video to stay connected to the content that matters most.
- Manual retention and deletion policies and manual classifications
- Build automated workflows between apps and services to get notifications, synchronize files, collect data, and more with Microsoft Flow – no coding required.
- Quickly build and publish custom business apps for web and mobile with PowerApps.
- With Sway you can easily create engaging, interactive web-based reports, presentations, newsletters, trainings and more—right from your phone, tablet, or browser.
- Maximum number of users: unlimited

Office web, desktop, tablet and mobile applications:



Services included (available online, on desktop, tablet and mobile):



Colleague Subscription Packages:

Annual Package	£86 per user / month
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- + Microsoft Azure Hosting - POA per site / month
- + Textkernel Extract CV Parser, including 1000 documents / CVs per user per year, thereafter 10p per CV

Microsoft 365 Enterprise E3 Only

Annual Commitment	£17.60 per user / month
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Subscription with Microsoft 365 **Enterprise E3** Plan, continued

- Advanced email using archiving and legal hold capabilities, plus unlimited storage, for compliance needs. Use data loss prevention (DLP) policies and policy tips that educate your users for additional compliance enforcement in email.
- Document and email access control. Rights Management Services enables you to restrict access to documents and email to specific people and to prevent anyone else from viewing or editing them, even if they are sent outside the organisation.
- Message Encryption. Apply flexible out-of-the-box encryption policies like Encrypt Only and Do Not Forward, and read protected messages in Outlook while messages sent to non Office 365 users can read using Google, Yahoo or a Microsoft identity. Plus, control your encryption keys in Azure Key Vault.
- Enterprise management of apps. Simplify management of apps in your organisation with Group Policy, Telemetry and Shared Computer Activation.
- Intelligent search and discovery. Unlock creativity in your organisation with search across Microsoft 365 based on personalized insights. Discover content and expertise with the power of the Microsoft Graph, using your connection and collaboration patterns. Access intelligent search across a range of experiences, including SharePoint, Delve and Office applications.
- Hosted voicemail support with auto-attendant capabilities. Voicemails are recorded to Exchange Online and users can access them from Outlook or a compatible mobile phone.
- Advanced compliance tools. With the unified eDiscovery Center you can search across Exchange, Skype for Business, OneDrive for Business, and SharePoint mailboxes.
- Information protection. Rights management, data loss prevention, and encryption for Exchange Online, Skype for Business, and SharePoint Online help keep your content safe in email, IM and meetings, and team sites.
- Do more with the tool you already know: Excel. Discover and connect to data with Power Query model and analyze this data with Power Pivot, and visualize insights in interactive maps with 3D Maps.

[> Find out more](#)

Colleague o Subscription with Microsoft 365 **Enterprise E5** Plan

All the features of Microsoft 365 E3 plus advanced security and threat protection, analytics, and cloud Phone System and Audio Conferencing.

- Get unlimited personal cloud storage.
- Audio Conferencing. Enable attendees to join from any telephone by dialing a local access number, and dial out from a meeting to add others when needed.
- Make, receive, and transfer business calls in the office, at home, or on the road, using phone, PC and mobile with Phone System.
- Subscribe to Calling Plans and use existing phone numbers or get new ones. 1200 domestic minutes or 600 international minutes for £18.10 user/month, annual commitment. Domestic only Calling Plans are available at £9.10 for 1200 minutes. Consumption rates are available <https://products.office.com/en-gb/microsoft-teams/voice-calling>.
- Threat intelligence provides broad visibility into the threat landscape, which helps deliver actionable insights and enables proactive cybersecurity to ultimately help reduce your costs.

- Advanced Threat Protection helps defend users against sophisticated threats hidden in emails, attachments, and links. Customer Lockbox lets you limit data access to only pre-assigned, two-factor-authenticated administrator approvals for greater control and transparency. And the built-in features of Microsoft 365 Cloud App Security give you enhanced visibility and control of your Microsoft 365 environment.
- Analytics tools. With the live dashboards and interactive reports of Power BI Pro, non-technical users can visualise and analyse data with greater speed, efficiency, and understanding. With its interactive dashboards, Microsoft MyAnalytics enables you to surface personal and organisational insights based on information across Microsoft 365.
- With the Security and Compliance Centre, you can intelligently achieve organisational compliance and protect your data with Office 365 using integrated solutions for eDiscovery, Data Governance, and Auditing.
- Provide and control your own cryptographic keys to encrypt Microsoft 365 data to help meet your compliance needs.

[> Find out more](#)

Colleague Subscription Packages:

Annual Package	£98 per user / month
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- + Microsoft Azure Hosting - POA per site / month
- + Textkernel Extract CV Parser, including 1000 documents / CVs per user per year, thereafter 10p per CV

Microsoft 365 Enterprise E5 Only

Annual Commitment	£30.80 per user / month
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Office web, desktop, tablet and mobile applications:



Services included (available online, on desktop, tablet and mobile):



Agile Implementation + Consultancy Projects

To minimise the risks and costs involved for our customers and to maximise the speed and value of delivered work, we take an Agile Project Management approach to the implementation of variable and complex works. This approach focuses on customer delight, rapid and incremental delivery of business value and flexibility in response to your changing requirements and priorities.

Our sales team will work closely with you to define your business requirements. Our delivery team will review user stories and, based on their complexity, provide cost and timeframe estimates. All works will be broken down into smaller increments and, if you are happy with quoted costs, delivered iteratively in two week cycles, followed by a review call. You will only be invoiced for works delivered and can make changes and order requirements at any point during the project. Our team will call upon Microsoft's full arsenal of cloud solutions to try and resolve any business requirements you have.

[Speak to us to find out more](#)

Colleague

Basic implementation requirements include installation, configuration and setup. A standard estimate is **£750** dependent on a full review. Data Migration and Mapping is usually required. An estimate for this work depends on the complexity of the data you require migrating. We undertake a free investigation to help provide an accurate quote.



Microsoft 365

Basic implementation requirements include email and domain setup, data migration and configuration. We would estimate this to be **£375 + £15 per mailbox**

Skype for Business, Phone System, Audio Conferencing and Calling

Skype Meetings

Skype meeting provides audio, video and web conferencing on the internet, with the ability to schedule a meeting in advance or start one at any time. Up to 250 people can join a meeting using smartphones, tablets, PCs phones and meeting room devices. Others do not need Skype for Business to join a Skype for Business meeting.

Included in Microsoft 365 Business Premium, E3 and E5 plans.

Skype for Business Phone System

A hosted telephone service giving you both traditional and innovative PBX capabilities but without the complicated or expensive equipment.

[> Find out more](#)

Included in Microsoft 365 Enterprise E5 or available as an add-on with E3 for **£6 per user / month.**

If you only have an Microsoft 365 Premium plan you can get Phone System as an add-on if you purchase the Skype for Business Online Plan 2 (**£4.20 per month**)

Skype for Business Audio Conferencing

Boost team collaboration with dial-in conferencing options from any device. With Audio Conferencing, you can consolidate your meeting solutions and reduce complexity, whilst enabling employees, candidates and contacts to attend meetings by phone wherever they are.

[> Find out more](#)

Included in Microsoft 365 Enterprise E5 or available as an add-on with E1 and E3 for **£3.00 per user / month.**

Calling Domestic and International

Calls to other Skype for Business users are free but if you want your users to be able to call phone numbers, get a Calling plan.

For those not using Microsoft 365 Enterprise E5 plan, a Phone System license also required for each Calling license.

These minutes are pooled across all users at the organisation with a plan. If you use all your 600 international minutes it also means you've used up the remaining minutes on your domestic plan and visa versa.

Once you go over these standard minutes you need to have Communication Credits billing set up.

[> Click here to find out more](#)

The normal UK plan has 1200 domestic minutes or 600 international minutes (whichever is reached first per calendar month) for **£18.10 per user / month.** Domestic only is **£9.05 per user / month.** The US plan has 3000 domestic minutes or 600 international minutes.

Microsoft 365 Security Add-ons and Services

Microsoft Advanced Threat Protection

Advanced Threat Protection is a security add-on from Microsoft which expands the capabilities of their anti-virus and anti-spam technologies already available in Microsoft 365. ATP uses machine learning to identify phishing attacks, it also uses the same technology in attachment scanning for viruses. This helps stop even new unknown attacks or viruses from reaching your users mailbox. As well as protecting your email, ATP also offers protection on all your SharePoint and OneDrive files.

Advanced Threat Protection is included in the Microsoft 365 E5 Subscription license or is charged at an additional £1.50 per user.

[> Find out more](#)

DMARC

Domain-based Message Authentication, Reporting and Conformance or DMARC is way of protecting your organisation and brand against being damaged by email spoofing.

As your Microsoft CSP provider we are able to offer a setup and monitoring service for DMARC.

How can your clients be sure that an email claiming to be from your organisation is? It is possible that someone has spoofed your email address and is pretending to be you. Most email systems will use authentication methods such as SPF or DKIM to perform lookups to check this. DMARC combines both technologies and allows for reporting to check for any fraudulent use.

The UK government and National Cyber Security Centre recommend businesses use DMARC and have also done research suggesting you are less likely to be targeted just by having DMARC enabled.

[> Find out more](#)

Contact
our consultants
to see if we
can help.

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